

EVENT INFORMATION

lient:	
vent:	
'enue:	
City:	
tate:	
of Attendees:	
eating Style:	

CONTACTS

Name:		
Phone:		
Email:		
Name:		
Phone:		
Fax:		

DUE DATE

Date:		
Time:		

SERVICES

🗆 Lighting	□Video	□Staging	□Audio	□Rigging & Truss	□Design
					-



GENERAL EVENT DESCRIPTION

Schedule

DATE	SCHEDULE	START TIME	END TIME



LIGHTING

Fixtures	
Distro	
Control	
Truss	
Miscellaneous	
Labor	

Is there any additional information you'd like to provide about your lighting needs?



VIDEO

Screens	
Projectors	
Monitors	
Switcher	
Inputs	
Cameras	
Distro	
Miscellaneous	
Labor	
Labor	

Is there any additional information you'd like to provide about your video needs?



STAGING

Staging	
Ramps	
Barricades	
Podiums	
Miscellaneous	
Labor	

Is there any additional information you'd like to provide about your staging needs?



AUDIO

PA	
Consoles	
Microphones	
Communications	
Miscellaneous	
Labor	

Is there any additional information you'd like to provide about your audio needs?



RIGGING & TRUSS

Truss	
Hoists	
Miscellaneous	
Labor	

Is there any additional information you'd like to provide about your rigging & truss needs?

SOFT GOODS

Pipe & Drape	
Scrims & Muslin	
Carpet	
Miscellaneous	
Labor	

Please provide a brief explanation of your soft goods needs: